



KENYATTA UNIVERSITY
DIGITAL SCHOOL OF VIRTUAL AND OPEN LEARNING (DSVOL)
EXAMINATION FOR THE DEGREE OF BACHELOR OF LIBRARY SCIENCE
AND RECORDS MANAGEMENT
ISC 105: CLASSIFICATIONS II

2ND TRIMESTER 2022/2023

TIME: 2 HOURS

INSTRUCTIONS: Answer question one and any other two questions

1. a) Define special classification scheme. (2 marks)
b) Explain three types of special classification schemes. (12 marks)
c) Define the term biography and explain 3 advantages and 3 disadvantages of classifying biographies within specific subject areas. (12 marks)
d) Explain how libraries apply unconventional methods in arranging the following. (4 marks)
 - i) Fiction
 - ii) Non-book media
2. Discuss five reasons why general classification schemes are not considered suitable for special libraries. (20 marks)
3. Explain four functions of systematic order of knowledge or documents in library stock (20 marks)
4. Discuss parallel and broken order and explain the circumstance in which each arrangement occurs. (20 marks)
5. Discuss the purposes of evaluation of classification practices. (20 marks)