



KENYATTA UNIVERSITY

**EXAMINATION FOR THE DEGREE OF BACHELOR OF RECORD MANAGEMENT
/ BACHELOR OF LIBRARY AND INFORMATION SCIENCE/ BACHELOR OF
EDUCATION**

ISC 104: CATALOGING AND INDEXING

2ND SEMESTER 2022/2023

TIME: 2 HRS

INSTRUCTIONS

Answer Question One and any other Two questions

1. a) Discuss the two popular standards that are used in descriptive cataloguing in University libraries (15 marks)
 b) Discuss the various levels of cataloging description in academic libraries in Kenya (15 marks)
2. List and explain four (4) access point that clientele can use in identifying an item in the library. (20 marks)
3. Discuss the ideal behind choice of a subject cataloguing in a library system (20 marks)
4. List and explain various types of arrangements in cataloguing setting (20 marks)
5. Discuss common subject headings mostly used in academic libraries (20 marks)