



KENYATTA UNIVERSITY

DIGITAL SCHOOL OF VIRTUAL AND OPEN LEARNING (DSVOL)

**EXAMINATION FOR THE DEGREE OF BACHELOR OF LIBRARY SCIENCE
AND RECORDS MANAGEMENT**

ISC 307: WORKPLACE PREPAREDNESS

1ST TRIMESTER 2022/2023

TIME: 2 Hrs

INSTRUCTIONS:

Answer question ONE and any other TWO questions

1.
 - a) Explain FIVE ways in which you can prepare yourself to serve effectively in library and information centers of the 21st century. (10 marks)
 - b) Explain the purpose of having a mission and vision statement in an academic library. (10 marks)
 - c) Explain FIVE ways in which information literacy would be effected in libraries. (10 marks)
2. List five different cadre of staff in the library and information centers and explain any FOUR of their key roles and responsibilities. (20 marks)
3.
 - a) Explain FIVE ways in which libraries cooperate. (10 marks)
 - b) Explain FIVE factors that should be considered in designing and building library and information centers. (10 marks)
4. Discuss how new media impacts library services and activities. (20 marks)
5. Explain the concept of resource sharing in libraries and justify the significance of this process. (20 marks)