



KENYATTA UNIVERSITY

UNIVERSITY EXAMINATIONS 2014/2015

SECOND SEMESTER EXAMINATION FOR THE DEGREE OF MASTER OF
EDUCATION

EMP 803: FUNDAMENTALS OF NATIONAL EDUCATION ADMINISTRATION

DATE: TUESDAY, 31ST MARCH 2015

TIME: 2.00 P.M. – 5.00 P.M.

INSTRUCTIONS:

ANSWER QUESTION ONE AND ANY OTHER TWO QUESTIONS

1. a) Distinguish between Educational Administration and Educational Management. (2 marks)
- b) Discuss four significance of strategic planning at institutional level. (12 marks)
- c) Explain three categories of skills education administrators require to function effectively. (9 marks)
- d) Explain five characteristics of an effective school leader. (5 marks)
2. Explain the functions of educational managers as highlighted by Henry Fayol (POSDCORP) and their application in school administration. (20 marks)
3. Describe five functions of the following educational administration.
 - i) Education Cabinet Secretary (10 marks)
 - ii) The County Education Board (10 marks)
4. Explain five causes of indiscipline in Kenya schools and propose strategies that can be adopted to handle the situation. (20 marks)
5. Discuss five functions of the following bodies in national education administration and explain the challenges they are facing. (20 marks)
 - (I) KEMI
 - (II) TSC